

Care Plan & Service Delivery Policy and Procedures

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Revised:

POLICY

Each client has a care plan that is completed at the time of sign up. Client Care Coordinators are responsible for developing the initial care plan and keeping it up to date. Whenever the client's needs change, a new care plan is created.

Caregivers are to follow the care plan completely. A caregiver cannot perform any task that is not included on a care plan without first getting management approval.

PROCEDURES